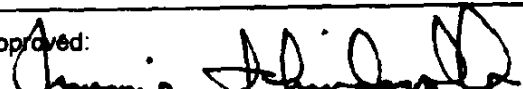


# Department of Public Works and Engineering

Subject: <b>EMERGENCY OPERATION PLAN</b>	Departmental Policy <b>1-3</b>	
	Effective Date: <b>Upon Approval</b>	
<p><b>I. Purpose</b></p> <p>To establish a policy for Emergency Operation (EOP).</p> <p><b>II. Scope</b></p> <p>This policy applies to all Department of Public Works and Engineering functional areas. This policy <u>does not</u> supersede existing plans which must be used until a new plan for the Department is written, at which time all plans that exist in this Department under the scope of the EOP will be considered invalid.</p> <p><b>III. Policy</b></p> <p>The Department of Public Works and Engineering will use the existing Emergency Operations Plans of various Groups and Divisions as an interim until a Departmental plan is developed. However, each plan that is in place must immediately refocus their attention and any written part of their existing plans must address the Director, Department of Public Works and Engineering. The existing City plan published by the "City Emergency Operations Center" is the City's approved plan and will continue to be followed. When any conflict with the City plan occurs with a Group or Division plan, the City plan will take precedence.</p> <p><b>IV. Compliance</b></p> <p>Adherence to the above is mandatory. Each Deputy Director and Assistant Director will ensure that employees are aware of and understand their duties to effectively implement their "Emergency Operation Plan."</p> <p>Note 1: Any Post-Disaster Damage Assessment plan is considered part of the Emergency Operation Plan.</p> <p>Note 2: Periodic exercises will be conducted to evaluate the system using procedures detailed in the plans.</p>		
Approved: 	Date Approved: <b>8-1-95</b>	Page 1 of 1