



# Department of Public Works and Engineering

## Director's Safety Policy Policy No. 6-5

### Policy Statement

The Department of Public Works and Engineering (PWE) is committed to providing a safe and healthy environment for employees, visitors and contract employees. All Public Works and Engineering employees share the responsibility for the health and safety of the workplace

### Purpose

The Director's Safety Policy and the corresponding Accident Prevention Plan (APP) are part of a continuing program to provide guidance and safety information to employees in an effort to:

- Prevent accidents, injuries, illnesses, and death from work related causes; and
- Minimize loss of resources and disruptions of service due to accidents.

### Scope

The Safety Policy and corresponding Accident Prevention Plan apply to all PW&E full-time, part-time, and temporary employees, and supersede all previous safety programs, plans, policies and/or procedures.

### Goals/Objectives

- To protect and preserve City resources;
- To operate safely and efficiently;
- To continuously improve in the reduction of work related injuries/illnesses, restricted duties and lost work days.

### Policy

It is our policy to:

1. Provide necessary resources for an effective Accident Prevention Plan (APP);
2. Prevent injuries, property damage and unnecessary interruptions in operations;
3. Reduce the number of work days lost due to injuries through the consistent use of the Workability Guidelines (EO 1-33);

Approved:

*Dale A. Rudick*

Date Approved:

*3/13/17*

Page 1 of 3

All policies are subject to amendment. It is the employee's responsibility to refer to the Department of Public Works and Engineering's intranet site for the official, most recent version. Individuals printing a copy of this policy are responsible for ensuring that revisions to the document have not been issued since it was printed.

4. Manage and conduct operations in a manner that offers maximum safety and health protection and by doing so, meet or exceed federal, state and local health and safety rules and regulations;
5. Encourage all levels of PWE employees to become involved with accident prevention efforts and initiatives.

**Compliance**

Adherence to the above is mandatory. Any employee who violates this policy may be subject to corrective action.

**Attachments**

Attachments	Title
N/A	

## Revision History

Rev.	Revision Date	Modified by	Description
01	03/13/17	DO/MSB	New Format/Revision to Objective